

Participant Information Sheet

You are being invited to take part in a research study. Before you decide to take part, it is important for you to understand why the research is being done and what it will involve. Please read the following information carefully and discuss it with others if you wish. Ask the researcher/s if there is anything that is not clear or if you would like more information. Take some time to decide whether or not you wish to take part.

Thank you for reading this.

Copyright and Fair Practice for Video Essayists

You are being invited to take part in the online workshop 'Copyright and Fair Practice for Video Essayists' to be held on the 1st February 2022 between 16:00-18:00. This workshop is part of the Copyright and Fair Practice in Education project, led by Learning on Screen. The UK copyright act outlines areas in which film studies students are able to use copyrighted material without permission from the copyright owners in what is termed as 'fair dealing'. However, since changes and amendments to this act only came into effect in 2014, there has not yet been sufficient time for these provisions to be tested in courts.

The purpose of this workshop is to deliberate the issues that film students encounter when using copyrighted material for video essays as a part of their course. It will give students a platform to have a say as to what they consider 'fair dealing' regarding the use of copyrighted material both in the creation and sharing of their video essays. In turn, identifying the needs of these students will help researchers in the field of copyright to interpret the concept of 'fair dealing'.

The session will also include some basic copyright training to help students understand how they can use copyright protected works under fair dealing exceptions and where they might access free-to-use materials such as those distributed under Creative Commons licences.

The data collected through the workshop will be used to produce an issue report outlining the main issues and concerns related to copyright law faced by students who make video essays.

We understand that during the workshop you may share practices that might be considered unlawful under copyright law. Please be assured that your responses and contributions will be kept confidential and pseudonymised, and that your name and affiliation will not be disclosed at any time, unless there are compelling and legitimate reasons for confidentiality to be breached, for example in the event of disclosure of harm or danger to participants or others. If this was the case, we would inform you of any decisions that might limit your confidentiality. Quotations from you and other participants might be used in the project outputs, but your name will not be attached to these quotations. Your responses and contributions will be pseudonymised, meaning that your name, affiliation and other identifiers will be replaced with an artificial identifier (ID numbers). The name of the course you are attending might be indicated for the purposes of the research, but specific company names and affiliations will not be included.

The workshop might be audio and video recorded to allow the researchers to extract and analyse the data. The audio and video recordings will only be used for the purposes of the research projects outlined above, including transcribing your responses and contributions to allow qualitative analysis. The audio and video recordings will be retained securely and erased once the data have been extracted and analysed.

Learning on Screen is a UK charity and membership organisation specialised in the use of moving image and sound in education and research. The workshop is being organised by Elinor Jenkins, who studies at the University of Manchester and is currently conducting a remote-working placement at Learning on Screen. The workshop itself will be led by Elinor Jenkins and Bart Meletti, who is leading the overall project at Learning on Screen, and will be providing the copyright training. We're looking for students at undergraduate or master's level who make or have made video essays as a part of your course. If you would like more information or have any questions about the information detailed above, please get in touch at elinor@learningonscreen.ac.uk.

Privacy Notice:

We are collecting your basic personal data such as name, email address and other contact details in order to keep you updated on developments of the project and possibly invite you to participate in follow on research projects. Where relevant, we might also collect limited special categories data (such as disability, ethnicity, and gender) in order to ensure that we involve a diverse group of participants in the project. Please note these special categories data will be pseudonymized.

We must have a legal basis for processing all personal data. In this instance, the legal basis is consent. You will find a consent clause to be ticked at the end of this consent form. All the personal data you submit is processed by staff at Learning on Screen in the United Kingdom. All the personal data you submit will be kept confidential and stored securely in encrypted and password-protected folders, using cloud storage services which are fully GDPR compliant.

Your data will be retained by Learning on Screen for up to 5 years. After this time, data will be securely deleted.

You can request access to the information we process about you at any time. If at any point you believe that the information we process relating to you is incorrect, you can request to see this information and may in some instances request to have it restricted, corrected or, erased. You may also have the right to object to the processing of data and the right to data portability.

Where we have relied upon your consent to process your data, you also have the right to withdraw your consent at any time. If you wish to exercise any of these rights, please submit your request to ask@learningonscreen.ac.uk.

Consent:

Project Title: Copyright and Fair Practice Workshop for Video Essay Students

Thank you for considering taking part in this member consultation. The person organizing the research must explain the project to you before you agree to take part.

- If you have any questions arising from the information detailed above or explanation already given to you, please ask the researcher before you decide whether to join in. You will be given a copy of this Consent Form to keep and refer to at any time.
- I understand that if I decide at any other time during the research that I no longer wish to participate in this project, I can notify the researchers involved and be withdrawn from it immediately.
- I consent to the processing of my personal information for the purposes of this research study. I understand that such information will be treated as strictly confidential and handled in accordance with the provisions of the Data Protection Act 2018 and the General Data Protection Regulation (GDPR).

Yes No

I confirm that I have read and understood the Participant Information Sheet for the above study and have had the opportunity to ask questions.

Yes No

I understand that my participation is voluntary and that I am free to withdraw at any time, without giving any reason.

Yes No

I consent to the workshop being audio and video recorded.

Yes No

I consent to be contacted by the researchers and other members of Learning on Screen to be kept up to date on the progress of the projects and possibly be involved in other research projects conducted by Learning on Screen.

Yes No

I acknowledge the provision of a Privacy Notice in relation to this research project.

I agree to take part in this research study

I do not agree to take part in this research study

Participant's Statement:

I agree that the consultation project named above has been explained to me to my satisfaction and I agree to take part in the research. I have read the notes written above and understand what the research involves.

Signature

Date

Learning on Screen Representative Statement:

I confirm that I have carefully explained the nature, demands and any foreseeable risks (where applicable) of the proposed research to the volunteer

Signature

Date

Please return the completed form to elinor@learningonscreen.ac.uk